



# AUTHORIZATION AGREEMENT FOR DIRECT WITHDRAWALS (ACH DEBITS) FOR STE. MARIE PARISH OFFERTORY DONATIONS

I (we) hereby authorize **Ste. Marie Parish** hereinafter called **COMPANY** to initiate debit entries to my (our) Checking Account Statement Savings Account (select one) indicated below at the depository financial institution named below, hereafter called **DEPOSITORY** and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. Laws. I (we) understand that a fee of \$20.00 will be charged to my (our) account for any transactions returned.

**Please Print**

Depository Bank Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

(First nine digits on bottom of checks/deposit slip)

This authorization is to remain in full force and effect until **COMPANY** has received written notification from me (or either of us) of its termination in such time and in such manner as to afford **COMPANY** and **DEPOSITORY** a reasonable opportunity to act on it.

Name(s): \_\_\_\_\_

Add a new Direct Withdrawal: Debit amount \$: \_\_\_\_\_ Frequency: \_\_\_\_\_

(Monthly or Weekly) Monthly deductions begin the first of the month.

Weekly deductions begin on Monday.

Change an existing Direct Withdrawal:

Debit amount changed from: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Frequency changed from: \_\_\_\_\_ to: \_\_\_\_\_

Delete a Direct Withdrawal:

Termination date (not to exceed 14 days in advance):

Date: \_\_\_\_\_ Signature/s \_\_\_\_\_

NOTE: DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION. I (WE) UNDERSTAND AND AGREE THAT FINANCIAL INSTITUTIONS SHALL HAVE NO RESPONSIBILITY FOR THE CORRECTNESS OF DONATIONS AND THAT ANY DISCREPANCY IN THE AMOUNTS SHALL BE HANDLED DIRECTLY WITH STE. MARIE PARISH.

**PLEASE ATTACH COPY OF VOIDED CHECK TO THIS FORM**